

Day 1

14:00 Welcome and introductions
 16:00 Corpora and corpus size
 Using the web as data source for corpora
 Key terminology: **tokens, lemmas, tags, structures, metadata**
 Interface overview & keyboard shortcuts

coffee break

16:30 **Word Sketch** in detail
 18:00 **Thesaurus** in detail
Wordlist in detail
Regular expressions
N-grams in detail

Blue colour indicates when the feature or concept is introduced for the first time.

Day 2

9:00 User **corpus building**
 11:00 – from the web
 – from your own data
Keywords & terms

coffee break

11:30 **Concordance**: basic & advanced searches
 13:00 **Text types**, line details, view options
 effective search strategies
Corpus Query Language, part 1

lunch

14:00 Regular expression review
 Concordance search review
 15:30 Corpus Query Language, part 2
 Processing concordance: frequencies, sorting, filtering, collocations
 Building a **subcorpus** from a concordance

coffee break

16:00 Text types (metadata) in detail
 Corpus **annotation**
 17:30 Adding structures and metadata to your corpus
 Building a subcorpus from text types

Day 3

9:00 **Parallel corpus** searching
 11:00 Parallel corpus building from TMX, XLS etc.
 OneClick Terms: **bilingual term extraction**

coffee break

11:30 **Error annotation** & error corpus building and searching
 13:00 **Trends**: neologism finding & timestamped corpora
One-Click Dictionary & Lexonomy automatic glossary/dictionary building
 Closing and certificates